

BPP/RT&SP/011/024

28<sup>TH</sup> APRIL, 2025

## Bureau of Public Procurement (BPP)

### Invitation to Participate in the Physical Training on the Use of the Newly Revised Standard Procurement Documents in the Six Geo-political Zone.

The Bureau of Public Procurement (BPP), in line with one of its functions, as stipulated in Section 5(m) of the Public Procurement Act (PPA) 2007, has reviewed and updated Standard Procurement Documents. To ensure that procurement stakeholders have a good knowledge of the newly updated Standard Procurement Documents and understand how to adapt them for procurement processes, this training session to educate users on the contents and application of the procurement documents.

2. In line with the above, the Bureau of Public Procurement (BPP) is organizing a **three-day physical training program across the six geo-political zones**, to be held at the designated Six geo-political Zone. The Bureau hereby invites only BPP-certified Procurement Officers within the Procurement Cadre of Ministries, Departments, and Agencies (MDAs), as well as representatives from the Civil Service Commission (CSC), Contractors, Non-Governmental Organizations (NGOs), and relevant Professional Bodies to participate in this training program, which is scheduled as follows:

S/NO	LOCATION	PROPOSE DATE
1	<b>NORTH-CENTRAL</b>  State House Auditorium, Asokoro Abuja	<b>Tuesday 6th - Thursday 8th May, 2025</b> Day 1: 6 <sup>th</sup> May, 2025 Government (MDAs) Day 2: 7 <sup>th</sup> May, 2025 Government (MDAs) Day 3: 8 <sup>th</sup> May, 2025 Contractors, Consultants and Service providers
2	<b>SOUTH-WEST</b>  Centre of Excellence, University of Lagos, Lagos State	<b>Monday 12<sup>th</sup> May - Wednesday 14<sup>th</sup> May 2025</b> Day 1: 12 <sup>th</sup> May, 2025 Government (MDAs) Day 2: 13 <sup>th</sup> May, 2025 Government (MDAs) Day 3: 14 <sup>th</sup> May, 2025 Contractors, Consultants and Service providers
3	<b>North-West/ North-East</b>  Kano (Rolac to provide Venue)	<b>Monday 19<sup>th</sup> May - Wednesday 21<sup>st</sup> May, 2025</b> Day 1: 19 <sup>th</sup> May, 2025 Government (MDAs) Day 2: 20 <sup>th</sup> May, 2025 Government (MDAs) Day 3: 21 <sup>st</sup> May, 2025 Contractors, Consultants and Service providers
4	<b>South-East/ South-South</b>  Centre of Excellence, Federal University of Technology FUTO, Owerri, Imo state	<b>Tuesday 1<sup>ST</sup> - Thursday 3<sup>RD</sup> July, 2025</b> Day 1: Government (MDAs) Day 2: Government (MDAs) Day 3: Contractors, Consultants and Service providers

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3. In view of the foregoing, all Accounting Officers/Chief Executive Officers (CEOs) are hereby requested to **nominate three (3) BPP-certified Procurement Officers to participate in the physical training** scheduled to hold within their respective geo-political zones, corresponding to the location of their offices. Nominated Procurement Officers are required to complete the registration process by filling out the online form provided for their respective geo-political zones, as follows:

S/No	GEO-POLITICAL ZONE	Closing date for registration	Registration Link
1	North-Central	5 <sup>th</sup> /05/2025	<a href="https://tinyurl.com/SPDTraining2025">https://tinyurl.com/SPDTraining2025</a>
2	South West	11 <sup>th</sup> /05/2025	<a href="https://tinyurl.com/SPDTraining2025">https://tinyurl.com/SPDTraining2025</a>
3	North West/ North-East	18 <sup>th</sup> /05/2025	<a href="https://tinyurl.com/SPDTraining2025">https://tinyurl.com/SPDTraining2025</a>
4	South East/ South-South	30 <sup>th</sup> /06/2025	<a href="https://tinyurl.com/SPDTraining2025">https://tinyurl.com/SPDTraining2025</a>

4. The intending participants are advised to familiarise themselves with the updated Standard Procurement Documents, which are available on BPP's website ([www.bpp.gov.ng](http://www.bpp.gov.ng)) or via this link <https://www.bpp.gov.ng/revisedsbds/> ahead of the training date.

5. For any enquiry, please contact these numbers: **08033522703, 08058004959 and 08036453275** or send e-mail to **cpcdtp@bpp.gov.ng**

  
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Director-General