



The Nigerian Society of Engineers

in Association with



PRESENT A 3-DAY WORKSHOP ON

PROCUREMENT

PUBLIC PROCUREMENT OF ENGINEERING PROJECTS AND CONSULTANCY SERVICES IN NIGERIA

ABOUT THE WORKSHOP

This workshop covers the procurement processes for consultancy services contracts and the management of the contracts after successful procurements. All the steps involved in consultancy services procurements are discussed and illustrated practically, from the development of the terms of reference, through the preparation of expressions of interest, the advertisement, preparation of request for proposals, submission and opening of the proposals, technical and financial evaluations, combined evaluation, contract negotiation and contract award. Also, the management of the contracts will be well covered right from the contract award to the completion of the contract.

OBJECTIVE OF THE WORKSHOP

At the completion of the workshop, participants would be able to understand the procurement processes for consultancy services from start to finish; draft and vet terms of reference for various types of consultancy services; Prepare requests for proposals; Have understanding of the activities during the submission and opening of proposals; Understand technical, financial and combined evaluation of proposals; and lots more.

DATE:	Tue 21st - Thu 23rd June, 2022
VENUE:	National Engineering Centre, Abuja
TIME:	9.00am - 5.00pm Daily

WORKSHOPS EARN CPD UNITS FOR ENGINEERS

LECTURE TOPICS

1. Salient Features of the Public Procurement Act for Works and Consulting Services
2. The Procedures of the Open Competitive Bidding
3. Procurement of Consulting Services: Preparation of TOR and RFP
4. Procurement of Consulting Services: Evaluation of EOIs, Technical & Financial Proposals
5. Procurement of Consulting Services: QCBS Procedures
6. Preparation of Prequalification/Bidding Documents for Works
7. Offences in Public Procurement and Measures to prevent Fraud & Corruption
8. Practical Illustrations of: Preparation of TOR, Preparation of Prequalification/Bidding Document, Evaluation of EOI, Evaluation of Technical and Financial Proposals, Examination and Evaluation of Bids.

WHO SHOULD ATTEND?

The workshop will benefit procurement officers, contract managers, and all engineering project stakeholders particularly organisations involved in providing or utilising consulting services for engineering projects. These include consulting firms and client organisations in the public and private sectors.

WORKSHOP VENUE:

The Nigerian Society of Engineers HQ,
National Engineering Centre, (Off National Mosque-Labour House Road),
Central Area, Abuja

WORKSHOP FEE:

₦100,000/Participant.

Discounts: 10% discounts for registrants 2 weeks to the workshop,
5% discounts for registrants 1 week to the workshop.

REGISTRATION/BOOKING:

Please Contact:

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